



**Meeting of the Board of Directors**  
**Minutes**

Date: April 18, 2023

Time: 7:00 pm

Location: Huron Hospice Community Meeting Room & Zoom

<b>Present:</b>	Jay McFarlan	Lisa Taylor	Hali Adair
	Elizabeth Kruspe	Kevin Kale	Jenn McMillan
	Brenda Kinnear	Robin Wark	Willy Van Klooster (staff)
	Deb Karcz (guest)		
<b>Regrets</b>	Jasmine Clark		

**VISION**

Huron Hospice will be a rural Centre of Excellence in Palliative Care

**MISSION**

To provide quality hospice palliative care in our rural communities

	<b>Topic or Subject</b>	<b>Highlights/Discussion</b>	<b>Outcome</b>
	<b>Conflict of Interest</b>	None indicated	
<b>1.0</b>	<b>Welcome, Opening Comments</b>	Jay opened the meeting with the introduction of Deb Karcz.	Deb gave the board her background and why she is interested in Hospice.
<b>2.0</b>	<b>Removal of items from Consent agenda</b>	Nil	
<b>3.0</b>	<b>Approval of Agenda</b>		Motion to approve the agenda by Lisa. Seconded by Jenn. Carried.
<b>4.0</b>	<b>Approval of Consent Agenda</b>	4.1 Minutes of Mar. 14 Board meeting 4.2 Committee Reports-N/A 4.3 Executive Director Report 4.4 Financial Statements Summary	Motion to approve the consent agenda by Kevin. Seconded by Brenda. Carried.

<b>5.0</b>	<b>Business Arising from the Minutes</b>	Generative Discussion	Included on page 14 of package.
<b>6.0</b>	<b>Generative Discussion</b>	If you had unlimited resources, what is the one thing you as a board member would like to do for the population we serve?	Summary will be sent to board members.
<b>7.0</b>	<b>Huron Perth Ontario Health Team Update</b>	New strategic plan for HP&A OHT for 2023 – 2026 has been drafted. All members of OHT are being asked to endorse the plan.	Motion to sign a letter to OHT to endorse the strategic plan, with request to see a more objective action plan when ready by Kevin. Seconded by Robin. Carried.
<b>8.0</b>	<b>Draft Year-End Financial Statements to March 31, 2023</b>	Sent as a separate item. \$140,200 one-time funding arrived March 31. Some adjustments will be made pending the audit.	Motion to approve the unaudited financial statements by Kevin. Seconded by Lisa. Carried.
<b>9.0</b>	<b>Year-End Operating Plan Report</b>	Included in board package on page 16. A summary report on the plan will be prepared for the June board meeting. A new plan will be developed in the fall.	Motion to approve the plan by Kevin. Seconded by Hali. Carried.
<b>10.0</b>	<b>Year-End Risk Management Report</b>	Included in board package. Highest risk is lake of stable operating funding. Overall risk management has been done well.	Motion to approve the plan by Jenn. Seconded by Brenda. Carried.
<b>11.0</b>	<b>Year-End Aiming Higher (Quality Improvement) Committee Report</b>	Page 1 of package. This is an operations committee. The committee will meet to set its workplan for this year.	Motion to approve the report by Lisa. Seconded by Jenn. Carried.
<b>12.0</b>	<b>Revised MAID Policy</b>	Page 4 of package. There was discussion around the table regarding the policy, each director voicing their thoughts.	Motion to approve the MAID Policy by Jenn. Seconded by Hali. Carried.

13.0	<b>Capital Expansion Update/Media Coverage of Campaign Close</b>	The announcement was put in the media and the community has responded favourably. Bricks are still for sale. There has been no further development from the Ministry on final approval of plans. Money is still coming in to help purchase furnishings. An estate to be received in the future will be used for capital	
14.0	<b>Meeting with Minister Thompson</b>	A meeting will be held on Fri. Apr. 21 with the Benders and Lisa Thompson. A meeting will be held on May 26 with Lisa Thompson and four hospices in the riding.	
15.0	<b>Upcoming Events</b>	Apr 21 – Lucky Charms Benefit Concert Apr 22 – Volunteer Appreciation Event Apr 22 – Evening with friends of Huron Hospice May 29– June Robinson Hike for Hospice June 11 – Pet Memorial Celebration Aug 27 – Butterfly Release Sept 21, 22 – Feng Shui Workshop Sept 23 – No Place Like Home Sept 27 – Annual Celebration & AGM Oct 15 – Memorial Forest Celebration	
16.0	<b>Adjourn</b>	Next board meeting – May 16, 2023 in the Community Meeting Room	Motion to adjourn at 8:47 PM by Kevin.
17.0	<b>In-Camera meeting</b>	HR matter	