



Meeting of the Board of Directors
Minutes

Date: April 26, 2022

Time: 7:00 pm

Location: Zoom

Present:	Jay McFarlan	Kevin Kale	Lisa Taylor
	Elizabeth Kruspe	Brenda Kinnear	Louise Sygrove
	Tony Davison	Jasmine Clark	Willy Van Klooster (staff)
Regrets	Michele Hansen	Robin Wark	
	Ralph Smith		

VISION

Huron Hospice will be a rural Centre of Excellence in Palliative Care

MISSION

To provide quality hospice palliative care in our rural communities

	Topic or Subject	Highlights/Discussion	Outcome
	Conflict of Interest	None indicated	
1.0	Welcome, Opening Comments	Jay welcomed everyone to the meeting.	
2.0	Removal of items from Consent agenda	Executive Director Report	
3.0	Approval of Agenda		Motion to approve the agenda by Kevin. Seconded by Louise. Carried
4.0	Approval of Consent Agenda	4.1 Minutes of Mar 15/22 Board Meeting 4.2 Committee Reports 4.4 Financial Statements Summary	Motion to approve the consent agenda by Tony. Seconded by Lisa. Carried.
5.0	Business Arising from the Minutes	6.0 Summary of Generative Discussion	Jay sent out the summary prior to the meeting.

6.0	Generative Discussion	Does the diversity of the board reflect the community?	Jay will summarize and send out to board.
7.0	Executive Director Report	It is great to be back in the residence again. We are now in the sixth wave of Covid and healthcare settings are now trying to work out a new way to live with Covid. Testing is being done every day. Some staff are sick. A nursing agency agreement has been put in place to help with extra staffing needs. The provincial budget will be tabled soon and we are waiting to see if anything will be included with regards to hospices. It will not be passed before the election.	
8.0	Current Status of revenues and expenses related to water damage event	All the invoices for the repairs are not received yet and no money has been received from the insurer. \$17,000 was raised in donations to help cover any costs not covered by insurance. A full financial report will be presented at the May meeting.	
9.0	Huron Perth OHT Update	Report was sent out previously. There are 25 full members and 3 collaborating members in the Huron Perth OHT so far (out of 65 healthcare organizations). There are 51 OHTs in the province.	
10.0	Winter 2022 Board Training	The nurses' training session went well. HPCO online modules are to be completed by May 1. Some board members indicated that they would need an extension.	
11.0	Capital Campaign Update	The committee is meeting on a regular basis. The goal has not been reached yet.	
12.0	Draft Year-End Financial Statements and Balance Sheet 2021-2022	Included in package We should end up with a surplus. A meeting with the auditors is upcoming.	Motion to approve the draft statements by Kevin. Seconded by Brenda. Carried
13.0	Year-End Operating Plan 2021-2022 Report	Included in package.	Motion to approve the plan by Louise. Seconded by Jasmine. Carried.

<p>14.0</p>	<p>Year-End Employee Engagement Survey Action Plans 2020-2021 Report 14.1 Nursing Team 14.2 Administrative Team</p>	<p>Included in package.</p>	<p>Motion to approve both reports by Lisa. Seconded by Brenda. Carried.</p>
<p>15.0</p>	<p>Revised Human Resource Policy & Procedure Manual</p>	<p>Included in package There was discussion on the document and suggestions for revisions.</p>	<p>Motion to defer the manual to the next meeting by Lisa. Seconded by Brenda. Carried.</p>
<p>16.0</p>	<p>Upcoming Events</p>	<p>Regular Board Meeting – May 24 Hike & Bike – May 29 Butterfly Release – August 28 There’s No Place Like Home Telethon – Sept 15</p>	
<p>17.0</p>	<p>Adjourn</p>	<p>Next board meeting – May 24, 2022 in the Community Meeting Room.</p>	<p>Motion to adjourn at 8:26 PM by Kevin.</p>