



Meeting of the Board of Directors

Minutes

Date: January 17, 2023

Time: 7:00 pm

Location: Zoom

Present:	Jay McFarlan	Lisa Taylor	Brenda Kinnear
	Elizabeth Kruspe	Kevin Kale	Susan Pye
	Jenn McMillen	Robin Wark	Willy Van Klooster (staff)
		Hali Adair	Deb Shelley (staff)
Regrets	Jasmine Clark		

VISION
Huron Hospice will be a rural Centre of Excellence in Palliative Care

MISSION
To provide quality hospice palliative care in our rural communities

	Topic or Subject	Highlights/Discussion	Outcome
	Conflict of Interest	None indicated	
1.0	Welcome, Opening Comments	Jay reported that the Pro Hockey Heroes game on Sunday was a great success.	
2.0	Removal of items from Consent agenda	Nil	
3.0	Approval of Agenda	Addition – Vacant residence policy	Motion to approve the amended agenda by Hali. Seconded by Jenn. Carried.
4.0	Approval of Consent Agenda	4.1 Minutes of Dec 20/22 Board meeting	Motion to approve the consent agenda by Kevin.

		4.2 Committee Reports - N/A 4.3 Executive Director Report 4.4 Financial Statements Summary	Seconded by Lisa. Carried.
5.0	Business Arising from the Minutes	6.0 Generative Discussion Summary in package – Page 14	
6.0	Introduction of Deb Shelley	Deb was introduced to the board by Willy.	Deb outlined her background and why she became interested in palliative care.
7.0	Generative Discussion	What did we do really well last year? What could have been better?	Summary will be sent to board members.
8.0	Huron Hospice Christmas Storm Story	Due to the blizzard over Christmas, Willy and several nurses and families were prepared to stay at the residence on Christmas Eve. The nurses worked straight through until Christmas night when a nurse arrived by tractor. Some of the nurses were then able to go home to their families that evening.	
9.0	Vacant Residence Policy	The board discussed the policy of keeping nurses in the residence on the rare occasions it is vacant.	
10.0	Continuing Discussion about MAID	Feedback from nursing staff is that they support MAID but have concerns about admitting for purpose of MAID. If permitted, an external team would be called in to perform the procedure, consistent with other care settings, including other hospices.	Willy will look at the HPCO policies and other Hospice policies. The issue will be discussed at future board meetings.
11.0	Huron Perth Ontario Health Team Update	Nothing to report.	
12.0	Dec 31 Financial Statements	Sent as part of board package. Still a projected deficit of \$100K.	Motion to approve the financial statements as

		The Ontario Health Submission 2 has been sent in requesting funding for 2 additional beds.	presented by Kevin. Seconded by Lisa. Carried.
13.0	Q3 Operating Plan Status Report	The plan was outlined by Willy	Motion to accept the plan by Jenn. Seconded by Brenda. Carried.
14.0	Q3 Risk Management Plan Status Report	Outlined by Willy. The risks are managed well. The Quality Improvement Committee is working well.	Motion to accept the Risk Management Plan by Lisa. Seconded by Hali. Carried.
15.0	Presentation to County Council in March	Jay gave the background on our precious requests to County Council. The intention is to partner with Jessica's House and ask the County to set up a fund to support the needs of the hospices.	
16.0	ED Performance Appraisal Committee Update	The material is ready to send out to the committee. Surveys will go out to staff in the next week and they will be given a week to respond.	Report will be available at next board meeting.
17.0	Upcoming Events	Apr. 1 – Candlelight Walk in Varna May 28 – Hike & Bike for Hospice Sept 21, 22 – Feng Shui Workshop Sept 23 – No Place Like Home Sept 27 – Annual Celebration & AGM Oct 15 – Memorial Forest Celebration	
18.0	Adjourn	Next board meeting – Feb 21, 2023 in the Community Meeting Room. March Board Meeting – March 14, 2023	Motion to adjourn at 8:41PM by Lisa.