



Meeting of the Board of Directors

Minutes

Date: January 19, 2022

Time: 7:00 pm

Location: Zoom

Present:	Jay McFarlan	Kevin Kale	Tony Davison
	Elizabeth Kruspe	Brenda Kinnear	Michele Hansen
	Lisa Taylor	Robin Wark	Louise Sygrove
			Willy Van Klooster (staff)
Regrets	Ralph Smith		Jasmine Clark

VISION

Huron Hospice will be a rural Centre of Excellence in Palliative Care

MISSION

To provide quality hospice palliative care in our rural communities

	Topic or Subject	Highlights/Discussion	Outcome
	Conflict of Interest	None indicated	
1.0	Welcome, Opening Comments	Jay welcomed everyone to the meeting.	
2.0	Removal of items from Consent agenda	None indicated	
3.0	Approval of Agenda	Addition 6.0 Water Damage at Residence	Motion to approve the agenda, as amended, by Brenda. Seconded by Michele. Carried
4.0	Approval of Consent Agenda	4.1 Minutes of Dec 21/21 Board Meeting 4.2 Committee Reports 4.3 Executive Director Report 4.4 Financial Statements Summary	Motion to approve the consent agenda by Kevin. Seconded by Michele. Carried.

5.0	Business Arising from the Minutes	4.4 Procedure to be developed to assist with purchases at the residence 6.0 Jay to summarize generative discussion 8.0 Willy to provide to Directors the link to HPCO volunteer training modules	Policy is currently being drafted. E-mail has been sent to directors with link
6.0	Water Damage at Residence	A pipe burst causing water damage to a portion of the residence. No residents or nurses were hurt. The 3 residents have been sent to Rotary Hospice in Stratford. The Capital Committee toured the residence. The WinMar team arrived to inspect the damage and prepare an estimate. Insurance will cover the damage. Nurses are currently working from home on policy review, new training, and related tasks.	Motion to hold a special board meeting weekly as required by Michele. Seconded by Kevin. Carried.
7.0	Generative Discussion	What are the biggest threats you see for the coming year?	Jay will summarize.
8.0	Q3 Financials	The financials were reviewed by Kevin and Willy. The one-time funding that all hospices received could become annual funding in next provincial budget: more info soon from HPCO. Capital Campaign fund could be used to finish the garage renovation if grant is not received.	Motion to accept the financials by Robin. Seconded by Brenda. Carried.
9.0	Strategic Plan	The strategic plan was included in the board package	Motion to approve the status report by Louise. Seconded by Robin. Carried.
10.0	Huron Perth Ontario Health Team Update	Included in board package.	
11.0	Winter 2022 Board Training	Board has been sent the link to the HPCO training. Timeline for completion is May 1/22.	The nurses will also be asked to plan training for board and volunteers.
12.0	Task Group Reports		
	12.1 Capital Building Task Force	Garage renovation –Completion date is the end of January, however, if WH Smith Construction does the repairs for water damage instead, it could be longer wait for	

		garage reno. An air exchange audit for the residence will also be done.	
	12.2 Governance Committee	Committee discussed possibility of a community advisory committee, but recommended against this for reasons of difficulty in setup, maintenance, structure, and relationship with the Board. Other ways for community to provide feedback were discussed.	A suggestion box will be provided at the residence, as well as an online form, to collect feedback from community, staff, volunteers. Any suggestions will be added to the board agenda under "Correspondence".
13.0	Board Meeting Dates in April & May		Meeting dates have changed: Tues. Apr 26 – 7PM Tues. May 24 – 7PM
14.0	Upcoming Events	Benefit Celebrity Hockey Game – postponed until April Mar 26 – Bayfield Candlelight Walk at the Taylor Trail in Varna	
12.0	Adjourn	Special meeting – January 25, 2022 Next board meeting – February 15, 2022	Motion to adjourn at 8:45PM by Brenda.