



Meeting of the Board of Directors
Minutes

Date: Nov 21, 2023

Time: 7:00 pm

Location: Huron Hospice Community Meeting Room & Zoom

Present:	Lisa Taylor	Brenda Kinnear	Jay McFarlan
	Robin Wark	Hayley Morgan	Eugene Dufour
			Willy Van Klooster (staff)
Regrets	Hali Adair	Jamie Pereira	
	Elizabeth Kruspe		

VISION
Huron Hospice will be a rural Centre of Excellence in Palliative Care

MISSION
To provide quality hospice palliative care in our rural communities

	Topic or Subject	Highlights/Discussion	Outcome
	Conflict of Interest	None indicated	
1.0	Welcome, Opening Comments	Lisa welcomed everyone, and thanked Directors for their assistance with Wings of a Dove year-end campaign. Lisa also noted that Director of Clinical Services, Erin Donald, successfully defended her PhD. Construction has begun on addition to Bender House.	
2.0	Removal of items from Consent agenda	Lisa asked for removal of ED report for discussion.	Motion by Robin to remove ED report for discussion about residence occupancy. Seconded by Brenda. Carried.

3.0	Approval of Agenda		Motion to approve the agenda by Hayley. Seconded by Robin. Robin added an item to the agenda, a decision by the board to appoint Eugene Dufour as a Director. Motion to approve amended agenda carried.
4.0	Appointment of Director	Eugene Dufour has expressed interest in (re)joining the board. His vast experience in hospice palliative care is an asset to the organization.	Motion to appoint Eugene Dufour as Director by Robin. Seconded by Brenda. Carried.
5.0	Approval of Consent Agenda	5.1 Minutes of Oct 17 Board meeting 4.2 Committee Reports 4.3 Executive Director Report 4.4 Financial Statements Summary	4.1 –Motion to approve consent agenda by Robin. Seconded by Hayley. Carried.
6.0	Business Arising from the Minutes	Jay to summarize Generative Discussion from October meeting.	Summary will be included with December board package.
7.0	Meeting Two Nurses From The Residence: Lindsay Nuhn and Brooklyn Huebner	Lindsay and Brooklyn educated the board about day-to-day activities at Bender House. No two days are the same. They shared challenges of the job, what they're proud of, and made suggestions for change and improvement. They also acknowledged and thanked the board for support. Q&A period followed.	The board was very thankful to receive this education from front-line staff. Their stories helped reinforce the purpose of board activities and the special role Huron Hospice has in people's individual lives and the broader community.
8.0	Huron Perth Ontario Health Team Update	Included in board package. No further updates.	
9.0	New Strategic Plan	9.1 – Update: Lisa has had conversations with Ryan Erb, of United Way, who may be able to help lead Strat Plan	Suggested by Lisa to form an <i>Ad hoc</i> committee for the Strategic Plan, with the first step to construct the planning

		<p>process. Lisa had shared documents on the process from United Way.</p> <p>9.2 – Next Steps: some round table discussion about next logical step, and an alternative plan if United Way does not have resources to assist planning process.</p>	<p>process. Committee will consist of Lisa, Brenda, Eugene, Jay, and Willy.</p>
10.0	Volunteer & Staff Experience Surveys	<p>10.1 – Results: Willy shared key points discovered through surveys and there was some round table discussion.</p> <p>9.2 – Action Plans to address areas for improvement: Willy has worked with Deb and Erin to create action plans for volunteers and staff (respectively), and how to improve survey uptake in the future.</p>	
11.0	Capital Expansion Update	<p>11.1 – Construction Work has begun and foundation is poured. Crew is working well and on-schedule for July 2024 completion, expanding Bender House from 4- to 6-beds.</p> <p>11.2 – Operating Funds for two new beds: no update from Ministry on process to approve operating funds for new beds.</p>	

12.0	Upcoming Events	March 16 – Hockey Heroes (Clinton Arena) April 6 - Candlelight Memorial Walk May 26- Hike for Hospice	
13.0	Adjourn	Next meeting December 19 at 7pm.	Lisa suggested a potluck dinner with fellow board members. Brenda offered to host. Email will go out with poll for possible dates. Motion to adjourn by Eugene.