

# HURON HOSPICE

## Special Board of Directors Meeting Minutes

Date: Thursday, July 2, 2020

Time: 9:00 am

Via ZOOM

**Present:** Carole Alce                      Tony Davison  
Michele Hansen                      Kevin Kale  
Elizabeth Kruspe                      Jay McFarlan                      Gail Trehwitt  
Willy Van Klooster (staff)

**Absent:** Maureen Cole, Ralph Smith, Yvonne Kitchen

### VISION

Huron Hospice will be a rural Centre of Excellence in Palliative Care

### MISSION

To provide quality hospice palliative care in our rural communities.

	Topic or Subject	Highlights/Discussion	Action/Outcome
	<b>Conflict of Interest</b>	None indicated	
<b>1.0</b>	<b>Welcome/Opening Comments</b>	Jay welcomed everyone to this special meeting of the Board of Directors.	
<b>2.0</b>	<b>Approval of the Agenda</b>	The Agenda included one item, a request that the Budget be revised to include a new hire for the position of part-time bookkeeper. A job description for the new hire was circulated as well as the costs associated with this position.	Moved by Michele and seconded by Kevin that the Agenda be approved. Carried.
<b>3.0</b>	<b>Request for Board approval to revise our annual budget to include payment for a new position of part-time bookkeeper for Huron Hospice</b>	Jay and Willy outlined the rationale for hiring a bookkeeper, that being to provide the office administrator with more support in her position.	Moved by Kevin and seconded by Michele that we revise our 2020 budget to include \$4747 for the new hire and that this budget line be included in Huron Hospice budgets going forward (\$7690 annual cost). Carried.  The position will first be posted internally and, if we are not successful, will be posted externally.

<b>4.0</b>	<b>Adjourn</b>	Next regular board meeting July 21 at 7pm by Zoom	Motion to adjourn by Kevin.
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