

Organization Name

Special Board Meeting

Date of meeting

Via Zoom

Present: Jay McFarlan, Kevin Kale, Elizabeth Kruspe, Gail Trewhitt, Michele Hansen, Lisa Taylor, Robin Wark, Tony Davison, Daryl Ball, Willy Van Klooster (staff)
Regrets: Jasmine Clark, Ralph Smith

Jay called the meeting to order at 7:01 PM.

He explained the purpose of the special meeting, which was to change the position of Resident Care Coordinator and amend the budget accordingly.

A motion to approve the agenda with the addition of one item to discuss the HST rebate was made by Daryl Ball and seconded by Michele Hansen. Carried

1. Resident Care Coordinator

Willy explained the reason for changing the Resident Care Coordinator to a full time position and the budget implications. The full time position would increase the budget by approx. \$12,000 per year.

Motion THAT the Resident Care Position become full-time with the appropriate change to the budget.

Moved by Gail Trewhitt and seconded by Michele Hansen that the position become full time with the appropriate change to the budget. Carried.

2. HST rebate

Jay explained that the HST rebate is currently being deposited into the TD account. In order to change the deposit to Libro, a letter needs to be sent to CRA with a list of all current board members and the Executive Director. Then we can request a change to the deposit account.

Motion THAT the Huron Hospice board chair, Jay McFarlan, be authorized to send a letter to the Charities Directorate division of the Canadian Revenue Agency to update CRA records with the names of all current directors on the Huron Hospice Board.

Moved by Daryl Ball and seconded by Kevin Kale. Motion carried.

Motion to adjourn by Kevin. Adjourned at 7:30 PM